

University of Chemistry and Technology, Prague	
Title	Decree No. A/V/961/17/2026
Subject	Paying allowances from MSCA Projects
Applicability	All university
Effective from	1 November 2026
Effective to	N/A
Revision	31 October 2027
Cancelled	–
Prepared by	955 – Project Centre
Issued by	Prof. Ing. Milan Pospíšil, CSc.

This translation is provided for convenience only. The Czech version is the legally binding version. In case of any inconsistency or ambiguity, the Czech version shall prevail.

Paying allowances from MSCA Projects

Article 1

Introductory provisions

This Decree sets forth the rules and processes for paying allowances to employees within the framework of the implementation of the Marie Skłodowska-Curie Actions project from Horizon Europe and the Operational Program Johannes Amos Comenius MSCA Fellowships CZ project (both projects hereinafter referred to as ‘MSCA Projects’) at the University of Chemistry and Technology, Prague (hereinafter referred to as ‘UCT Prague’).

Article 2

Applicability

This Decree shall apply to employees of UCT Prague who are employed within the framework of a MSCA Project and have concluded an agreement regulating the terms and conditions of participation in the project (hereinafter referred to as the ‘Supplementary Agreement’).

Article 3

Types of allowances

1. Provided the terms of the project allow it, the following allowances can be granted and paid to employees from MSCA Projects:
 - a) living allowance,
 - b) mobility allowance and
 - c) family allowance.
2. Setting the amounts of allowances under Para 1 is regulated by the terms of the individual MSCA Projects and the Supplementary Agreement.

Article 4

Manner of payment of allowances

1. The living allowance is paid as salary for work performed in accordance with the Labour Code¹, based on an employment agreement.
2. The mobility allowance and the family allowance is paid as a scholarship in accordance with the Higher Education Act², based on a Supplementary Agreement.
3. The allowances are paid monthly for the preceding calendar month.

Article 5

Administrative support

1. Administrative support for MSCA Projects is provided by the Project Centre, which administers the MSCA Projects.
2. The Project Centre will hand over the documents necessary for the payment of scholarships under Article 4 to the Department of International Relations.
3. Based on the documents from the Project Centre, the Department of International Relations gives an instruction to the relevant internal system to pay the scholarship.

Article 6

Temporary provision

A scholarship in accordance with Article 4, Para 2 may be paid for the first time for the month of September 2026, unless it has been paid as part of the salary.

Article 7

Effective date

This Decree comes to effect on the day it is signed and it comes to force on 1 November 2026.

¹ Section 109 of Act No. 262/2006 Coll., the Labour Code, as amended.

² Section 91 of Act No. 111/1998 Sb., on Higher Education Institutions and on Amendments and Supplements to Some Other Acts (the Higher Education Act), as amended.

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