University of Chemistry and Technology in Prague	
Identification	**DECREE No. A/V/961/22/2026**
Subject	**Announcement of the Internal Grant Competition at UCT Prague for the year 2027/2028**
Applicability	All-university
Effective from	26 November 2026
Effective until	31 March 2028
Review	-
Cancelled file	-
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Issued by	Prof. Ing. Milan Pospíšil, CSc., Rector

This translation is provided for convenience only. The Czech version is the legally binding version. In case of any inconsistency or ambiguity, the Czech version shall prevail.

Article 1
General provisions

1. In accordance with Article 8, Para 2 of the Grant Regulations of the University of Chemistry and Technology, Prague, and based on the proposal by the Grant Council of UCT Prague, I announce the Internal Grant Competition (hereinafter referred to as the 'Competition') for the year 2027/2028 in the following categories:
   - **Category A – Student Scientific Project,**
   - **Category B – Student Social Project,**
   - **Category C – Pedagogical Project of Students and Academics.**
2. The rules of the competition and the requirements for the financial budget and formal particulars of the grant applications are regulated by the internal standards of UCT Prague 'Grant Regulations of the University of Chemistry and Technology, Prague', the 'Principles of Grant Competition to Support Student Projects at UCT Prague', the 'Principles of the Grant Competition to Support Cultural, Social, Community, Presentation, Educational and Sport Activities that Develop Student Life and the Academic Community at UCT Prague' (hereinafter referred to as the 'SIGA Principles'), and the 'Principles of Grant Competition to support pedagogical projects of the students and academics at UCT Prague' and documents stipulating the rules for faculties in accordance with Article 2, Para 4 of this Decree. All the documents are freely available on the website https://www.vscht.cz/uredni-deska/interni-granty in the sections according to the project categories.
3. Submission of grant applications for the year 2027/2028 can be done **only electronically** through the electronic EPZ module (Evidence projektů a zakázek, ie a module for submitting and recordkeeping of projects) in the Management Information System of UCT Prague (MIS) https://verso3.vscht.cz/).

4. In-lieu submission of electronic applications is not allowed. For the sake of completeness, access to the information systems via which the submission can be performed is possible exclusively and solely after the user has signed in, ie after entering UCT Prague identification access data including the user password.

Article 2
Internal grant competition of UCT Prague Category A – student scientific project

1. The project application together with the description of the project is submitted by the applicant **electronically** in Czech, Slovak or English. The projects are planned for a 12-month implementation period, the accounting period ends on 31 December 2027. The planning of financial resources for the period of project implementation is regulated by Para 5 of this Article.

   The project application must be submitted within the deadline set in Para 3 of this Article.

   The project application must be submitted by the applicant to the competition of the faculty determined by the affiliation of the main researcher. Submitting an application for a student scientific research project to a competition of a faculty which is not the faculty where the main researcher is enrolled in PhD studies constitutes grounds for rejecting the application for formal reasons and excluding it from further evaluation.

   By submitting a project application, the main researcher declares that they have acquainted themself with the competition documents, which consist of the Grant Regulations of the University of Chemistry and Technology, Prague (hereinafter referred to as the 'Grant Regulations'), the Principles of Grant Competitions to Support Scientific Student Projects at UCT Prague (hereinafter referred to as the 'VIGA Principles'), the Announcement of the Internal Grant Competition at UCT Prague for the year 2027/2028 and specific rules and limits announced by faculties in accordance with Para 12 of this Article.

   The application consists of the **application form** that is made up of the generated and filled in fields in the electronic module, **description of the project and other mandatory attachments** that comply with all requirements under Para 2 of this Article.

2. Competition categories

A – student scientific project
The applicant for a student scientific project must be a student in the 1st to 3rd year of Doctoral studies who complies with the conditions as a student-researcher under Article 8, Para 4 of the Grant Regulations. Students participating in a scientific project must be full-time students within standard term of study. The composition of the research team is defined in Article 3, Paras 2 and 3 of the VIGA Principles, and is further governed by specific rules and limits announced by the faculties in accordance with Para 12 of this Article.

The application form, which is submitted through the module EPZ in MIS, must include the following:

- name of the project in Czech and English,
- category and name of the competition to which the application is submitted,
- basic information about the applicant (ie the main researcher) and all members of the research team,
- names of supervisors of DSP students who are not members of the research team (for the purpose of obtaining consent of supervisors who do not participate in the project to the participation of the DSP students that they supervise),

- annotation to the project (in the maximum scope of 1,100 characters including spaces, keep the original font used in the text),
- project goals in bullet points (they will be automatically transferred to the final report form),
- topic of dissertation of the main researcher,
- defined period of the project implementation,
- planned personnel costs of individual researchers and other planned items in the budget,
- a brief justification of the budget financial requirements,
- an electronic consent of all members of the research team, the applicant's supervisor, the applicant's head of department and of supervisors of the participating doctoral students; if the student's supervisor is also a member of the team, it suffices if they give their consent just once as the member of the team;
- in case of an external supervisor or external supervisor-specialist of the main researcher[1] who is not employed at UCT Prague, their consent must be attached in the form of a completed and signed attachment with the external worker's consent to their participation in the project and a consent to the processing of personal data (GDPR) as a PDF. The form is available for download at https://www.vscht.cz/research/internal-grant-agency/scientific-project-viga?force=&jazyk=en&lang=en. ''(External Collaborator's Consent to the Participation in the Project and Consent to the Processing of Personal Data – GDPR) as a PDF. The main researcher must contact the administrator of the IGA competition to be able to enter an external supervisor and to submit the application.

The description of the project must be submitted by the applicant as an **attachment** to the application form in the module EPZ in MIS exclusively as a PDF.

The description of the project of a maximum of 7 A4 pages (minimum font size 12pt, single-spaced, page margins 2cm) must include the following:

- summary of the current knowledge including bibliographic and other references,
- the plan of the project – what will be researched and how, what results the project will bring,
- information on the readiness of the applicant, the research team and the workplace – eg the available equipment,
- justification of the financial requirements (eg purchase of low-cost tangible assets, anticipated participation in conferences, etc.),
- the applicant's publication activities – a maximum of 5 most important works.,

3. The Internal Grant Competition of UCT Prague in **Category A – Student Scientific Project** will proceed in the year 2027/2028 according to the following timetable:
   - starting date of grant application submissions..... 7 December 2026
   - deadline for grant application submissions..... **15 January 2027 ***
   - publication of the competition results ..... . 28 February 2027
   - beginning of implementation of projects accepted for implementation by researcher.....1 March 2027
   - date for utilisation of funds no later than.....31 January 2027
   - submission of final reports ....4 February 2028
   - evaluation of the project .....29 February 2028
   - publication of completed project evaluations..... by 31 March 2028

[1] From a research department of a legal person that has an agreement concluded with UCT Prague in accordance with Section 81 of Act No. 111/1998 Coll., on Higher Education Institutions and on Amendments and Supplements to some other Acts (the Higher Education Act), as amended by Act No. 473/2004 Coll., on implementation of an accredited study programme in which students that are members of the project team study.

***)** The deadline for **submission of the grant applications** in electronic form is **by 14:00 hours**. The application is electronically submitted by saving the project as a 'submitted' project after a successful check has been performed prior to pressing the button for submitting the project. The submission of the project application **is conditioned** upon all of the members of the research team and the supervisors of DSP students giving an **electronic consent** to the participation.

4. The proportions in allocation of financial resources allocated by the leadership of UCT Prague for the internal grant competition of category A from the subsidy for long-term conceptual development of a research organisation (DKRVO) pursuant to Article 2 of the VIGA Principles have been determined for the year 2027/2028 as follows:
   a) resources for organising Internal Grant Competitions..... max. 2.5 %
   b) resources for financing scientific projects.....min. 97.5 %

   The proportion of the sum of resources for financing scientific projects (ad b) have been determined for the year 2027/2028 as follows:
   - resources for financing scientific projects of the faculties .....min. 100%
   - resources for all-university financing of scientific projects.....max. 0%

5. **The limits** of financial resources that can be requested in an application for a **Student Scientific Project** for the implementation period 01.03.2027 – 28.02.2028 in accordance with Article 4 of the internal standard 'VIGA Principles''' have been determined for the year 2027/2028 as follows:

The maximum amount of financial resources per one project	500,000 CZK Always regulated by the modifications of the regulations at the given faculty
Min. personnel costs in the form of student stipends	80% of the sum of personnel costs*
The maximum amount of remuneration for an external collaborator (supervisor, supervisor-specialist of the main researcher[2]) in the form of an Agreement to Complete a Job (DPP).	9,000 CZK
Recommended amount of operating costs	50% of the sum of the stipends
Indirect (overhead) costs as a proportion of the project's total costs	20%

* For the purposes of this competition, the sum of personnel costs equals to the sum of stipends, labour costs and contributions to social and health insurance of the research team.

At the same time, it is necessary to meet the following conditions:

The max. stipend for a student of a Doctoral study programme in total of all scientific grants	60,000 CZK
The max. stipend for a student of a Bachelor´s or Master's study programme in total of all scientific grants	30,000 CZK

[2] From a research department of a legal person that has an agreement concluded with UCT Prague in accordance with Section 81 of Act No. 111/1998 Coll., on Higher Education Institutions and on Amendments and Supplements to some other Acts (the Higher Education Act), as amended by Act No. 473/2004 Coll., on implementation of an accredited study programme in which students that are members of the project team study.

The max. amount of salaries of an academic in total of all scientific grants	60,000 CZK

6. The student scientific projects in the year 2027/2028 will be evaluated on the basis of the following criteria:
   - professional level of the project (evaluation of the current state and the benefit of the outcomes),
   - formulation of the objectives and feasibility of their achievement (method of research and its originality),
   - methodology of the project,
   - complexity of the project and adequacy of the financial requirements,
   - qualifications of the applicant, their team and clarity of the tasks among the research team.

   A student scientific project submitted to the student grant competition shall be assessed by at least one reviewer who has not participated in the preparation of the proposal of the assessed student scientific project and who is not a member of the research team of the assessed proposal of a student project.

7. In the evaluation of projects, the reviewers must abide by the Code for Evaluators of Projects in the Internal Grant Competition at UCT Prague and the Criteria for Evaluation of Projects in the Student Grant Competition to support projects of specific university research at UCT Prague 2027/2028 and the method of evaluation by reviewers in effect. The two documents will be published on the date of the Announcement of IGA for the given competition year on the webpage https://www.vscht.cz/veda-a-vyzkum/iga/.

   Further evaluation and the final assessment of each project are fully within the power of the Faculty Grant Commission (FGC).
8. The remuneration granted to the reviewer for a timely and properly submitted opinion is 800 CZK and it is paid out based on an agreement to complete a job (in case of external reviewers) or as a bonus (in case of external reviewers) from funds allocated for the organization of the internal grant competition.

9. In the application for a student scientific project, the applicant shall indicate procuring of project management for its entire duration, ie **from 1 March 2027 until 28 February 2028**. For a student – member of the team whose participation in the project will be shortened (namely because of termination of the student´s study or transfer to a combined form of study), the applicant shall plan a stipend only for the period of this student's participation in the project. If it is planned to substitute a leaving student by another student, the grant shall be planned in full amount for the entire duration of the project. It is necessary to justify it in the application in the field for the justification of the financial resources.

10. The number of students – members of the research team, must not be lower than the number of other members of the research team (supervisors, supervisors-specialists or consultants for the whole duration of the implementation of the student scientific project. Students participating in a scientific project must be enrolled in a full-time study program within the standard term of study. The composition of the research team is defined in Article 3, Paras 2 and 3 of the VIGA Principles, and is further governed by specific rules and limits announced by the faculties in accordance with Para 12 of this Article.

11. The research team consists of a maximum of 50 persons throughout the project's implementation.

12. The Faculty Grant Commissions are authorized to supplement this Announcement with their own regulations valid at the given faculty and modify financial resources that can be requested in an application for a Student Scientific Research Project; this partial modification, however, must not exceed the limits indicated in Articles 5 and 7 of this Article. All supplementations and modifications of the regulations shall conform to the Grant Regulations of the University of Chemistry and Technology in Prague and Principles VIGA. **The modifications of the regulations at the given faculty** shall be published by the deadline for the beginning of the grant application submissions and **are binding**. The students are obliged to familiarize themselves with the binding modifications of the regulations at their faculties or in both faculties in case of inter-faculty scientific projects and adhere to them. In particular, they must follow the instructions when planning scholarships and labour costs in accordance with the regulations in place at the researchers' respective faculties. Other items must be planned in accordance with the regulations in place at the applicant's faculty.

13. Main researchers in student scientific projects accepted by GC will be asked through MIS to electronically confirm their acceptance of the implementation of the project in the approved form. By accepting the implementation, the researcher also declares their consent to the text of the 'Agreement on the terms and conditions of the use of financial support for a student scientific project accepted for realization by the Internal Grant Agency of UCT Prague' ('Agreement') and with the financial budget approved by the Grant Council, by which act the Agreement is considered signed. When managing the provided funds, they will adhere to the Agreement and the rules published on the website at https://www.vscht.cz/uredni-deska/iga/viga.

14. In order for an A category student scientific project to be solved, the main researcher of a project approved by the Grant Council must submit their statement in an electronic form on the **acceptance of the implementation** of the project in the form approved by the GC **within 7 days** of the notice through the EPZ module.

15. By entering into the Agreement, the researcher agrees that all outputs of the project, including publications, will include a dedication in accordance with the template provided on the website https://www.vscht.cz/research/internal-grant-agency/scientific-project-viga?jazyk=en&lang=en, provided that this does not conflict with the terms and conditions of external funding providers co-financing the research.

Article 3
Internal grant competition of UCT Prague Category B – student social project

1. The application or the final project report must be submitted by the deadline specified in para 2 of this Article. By submitting a project application, the main researcher declares that they have familiarised themselves with the project documentation, which consists, in particular, of the Grant Regulations of the University of Chemistry and Technology, Prague, the SIGA Principles and the decree 'Announcement of the Internal 'Announcement of the Internal Grant Competition at UCT Prague for the year 2027/2028'.
2. The Internal Grant Competition of UCT Prague, **Category B – Student Social Project** in the year 2027/2028 will proceed according to the following timetable:
   - starting date of grant application submissions..... 3 December 2026
   - deadline for grant application submissions..... **14 December 2026 ***
   - publication of the competition results ..... . 31 January 2027
   - beginning of project implementations ..... 1 February 2027
   - submission of documents to the CCC.....17 December 2027 by 12:00 pm **

- termination of project implementations ..... 31 December 2027
- submission of final reports ..... 10 January 2028 by 10:00 am
- publication of completed project evaluations .....by 31 January 2028

*) The deadline for **submission of the grant applications** in electronic form is **by 14:00 hours**. The application is electronically submitted by saving the project as a 'submitted' project after a successful check has been performed prior to pressing the button for submitting the project.

**) Expenses for which the documents are not submitted by this deadline cannot be covered from the project. An exception may be arranged with the secretary of the GC, provided this is discussed well in advance of the deadline.

In case of free available funds, a second round of submission of grant proposals may be announced in the second half of the year 2027.

3. The limits of financial resources that can be allocated to a Student Social Project in accordance with Article 2, Para 7 of the Grant Regulations have been determined for the year 2027 as follows:

The maximum amount of financial resources per project	200,000 CZK
The maximum amount of remuneration paid based on an Agreement to Complete a Job (DPP)	10,000 CZK
The max. amount of stipend per one student in total for all social grants	20,000 CZK

4. The evaluation criteria of Student Social Projects are set out in Article 5, Para 2 of the SIGA Principles. In 2027, support will be granted preferentially to projects introducing new initiatives and projects that support Czech and foreign students, in particular bilingual activities contributing to the creation of integrated international community at UCT Prague.

Article 4
Internal grant competition of UCT Prague Category C – pedagogical project of students and academics

1. The project application can be submitted only electronically, in the Czech language, through the electronic EPZ module (Evidence projektů a zakázek ie a module for submitting and recordkeeping of projects) in the Management Information System of UCT Prague https://verso3.vscht.cz/).

   The project application consists of the **application form** that consists of generated fields that are completed in an electronic module and a **project description (a compulsory attachment)**. The grant application must be submitted within the deadline established by the 'Announcement of an Internal Grant Competition of UCT Prague' for the given year of the competition.

   The main researcher **is obliged to tick a declaration** to the effect that all co-researchers and their heads of departments give their consent to the implementation of the project.

   In case an **external collaborator participates** in the project, a signed consent to their participation in the project and a consent to the processing of personal data (GDPR) as a PDF is an obligatory attachment to the application. The form is available for download in the EPZ module in the rules of the competition (top right-hand corner).

By submitting a project application, the main researcher declares that they have acquainted themself with the competition documents, which consist of the Grant Regulations of the University of Chemistry and Technology, Prague, the Principles of Student Grant Competitions to support projects of specific university research at UCT Prague, the Announcement of internal grant competition at UCT Prague for the year 2027/2028.

In order to facilitate the implementation of the project, the main researcher of a project approved by the Grant Council must give their **consent to the implementation** of the approved project electronically in the EPZ module **within 7 days after being notified**.

The main researcher hereby declares that by publishing or otherwise using the result of the pedagogical project in accordance with its purpose UCT Prague does not breach copyright or any other rights of third parties, including the rights of the authors of the images and other materials of non-textual nature.

When publishing textbooks, e-materials and using images, the main researcher must comply with the rules of the UCT Prague publishing department (CIS).

2. The Internal Grant Competition of UCT Prague, **Category C – Pedagogical Project of Students and Academics** will proceed in the year 2027/2028 according to the following timetable:
   - starting date of grant application submissions..... 7 December 2026
   - deadline for grant application submissions..... **15 January 2027 ***
   - publication of the competition results ..... . 28 February 2027
   - beginning of implementation of projects accepted by main researcher for implementation ..... 1 March 2027
   - termination of project implementations..... 31 December 2027
   - submission of final reports ..... 4 February 2028
   - publication of completed project evaluations..... by 31 March 2028

   *) The deadline for **submission of the grant applications** in electronic form is **by 14:00 hours**. The application is electronically submitted by saving the project as a 'submitted' project after a successful check has been performed prior to pressing the button for submitting the project.

3. The pedagogical projects of the students and academics are regulated by the 'Principles of Grant Competition to support pedagogical projects of students and academics at UCT Prague'. In accordance with Article 2 of the 'Principles of Grant Competition to support pedagogical projects of students and academics at UCT Prague', **each** student in a doctoral degree programme or each academic worker can **apply for only one pedagogical project. An academic worker can be involved in the implementation of a maximum of two pedagogical projects. Researchers in the role of Doctoral Student, Master's Student or Employee can be involved in more projects.** Pedagogical projects cannot be focused only on usual pedagogical activity, such as eg preparation of ordinary materials for lectures and seminars. The project must contain innovative features, which will be implemented outside the scope of pedagogical employment.

4. In the year 2027, projects focused on the following will be given priority in allocating support:
   - preparation of new subjects/modification of the existing subjects (materials and tests in both cases),

- innovation and optimisation of study programme subjects, eg inclusion of distance forms of instruction, workshops, project-based learning or converting instruction of subjects to modern teaching methods (eg flipped classroom), optimisation with regard to the content of the follow-up subjects,
- creation and innovation of educational materials of a multimedia character and other educational supports (eg textbooks, worksheets, exercise books, workbooks, solution of computational problems using Python, online testing) for students, applicants and academics of UCT Prague and teachers of secondary and elementary schools, also in English,
- creation and innovation of courses in further education,
- incorporation of tools for the development of the students' transferable competences in order to increase their chances on the labour market on all levels of the study with the use of teaching in the form of workshops (intended especially for the DSP students),
- specialized lectures given by experts from practice, inclusion of real issues from practice into the project lessons, qualification works, internships and practical lessons to achieve the level of knowledge and skills according to the demands of the application sector,
- promotion of the teaching of chemistry and modern chemical disciplines at secondary and elementary schools,
- promotion of obtaining and development of pedagogical competences of academics and doctoral students.

5. **The limits** of the financial resources that can be allocated to a **Pedagogical Project** of students and academics in accordance with Article 3 of the 'Principles of Grant Competition to support pedagogical projects of students and academics of the UCT Prague' have been determined for the year 2027 as follows:
6.

The maximum amount of financial resources per one project	300,000 CZK
The maximum stipend for a PhD student and Master's student per one project	35,000 CZK
The maximum amount of salaries for an academic/employee per one project	35,000 CZK

7. Pedagogical projects of the students and academics will be evaluated in 2027 based on the following criteria:
   - importance of the project for students and its contribution to UCT Prague (0–8 points),
   - quality of the preparation of the project (0–4 points),
   - adequacy of the financial requirements (0–4 points).

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