



Training for students – Attendance sheet

Safety Rules for Students at UCT Prague

Personal Information Policy

Computers and Computer Network of the UCT Prague

By adding their signature, the below-listed students confirm that they have been acquainted with the **Safety Rules for Students at UCT Prague and Computers and Computer Network of the UCT Prague documents**. The student hereby affirms that they understand the provided instructions and information and they pledge to fully abide by them.

Personal Information Policy (see page 3) - by not crossing out purposes students give consent for indicated purposes.

No.	Student's first and last name	Date of birth	Personal Information Use – purposes (cross out those purposes, which you do NOT consent with)	Signature
1			A B C D	
2			A B C D	
3			A B C D	
4			A B C D	
5			A B C D	
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20			A B C D	
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39			A B C D	
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41			A B C D	
42			A B C D	
43			A B C D	
44			A B C D	
45			A B C D	

First and last name of the responsible employee who led the training:

In Prague, on:

Signature:

Personal Information Policy

I am, with this my signature in Attendance sheet above, giving

the University of Chemistry and Technology, Prague, with registered office at Technická 5, Praha 6, 166 28 (hereinafter "UCT Prague"), under Act No. 110/2019 Coll., on the Processing of Personal Data, and under the Regulation of the European Parliament and of the Council (EU) No. 2016/679 as at April 27, 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation)

permission

to use the following details concerning myself solely for the purposes of:

- A. **My attendance at excursions, training sessions, scholarship opportunities (first and last names; year of birth; home and/or temporary address; year of registration; intended year of graduation; level [year] of study; study results; faculty, department, sub-programme; BSc, MSc, or PhD thesis topic);**
- B. **Finding future employment (first and last names; year of birth; home and/or temporary address; year of registration; intended year of graduation; faculty, department, sub-programme);**
- C. **Informing me about services, activities, and materials borrowed from the Integrated NTK and UCT Prague library, ChemTK (first and last names; year of birth; home and/or temporary address).**
- D. **Based on the consent granted below, the possibility to use photographs taken at events organized by UCT Prague for the purpose of promotion of UCT Prague.**

The permission is given only for purposes I have indicated in Attendance sheet.

I hereby agree that the personal details introduced in point A) can be used only for the duration of my UCT Prague studies whereas information provided for B), C) and D) can be used for the duration of my UCT Prague studies as well as two years after my graduation.

UCT Prague is authorized to use my personal data in compliance with the above purpose or for the legitimate need of state control bodies and the bodies of criminal justice. In addition, it is authorized to provide my personal data only to entities cooperating with UCT Prague in the achievement of the primary purpose for which this consent is granted.

I have been informed that the provision of the data is voluntary. I have been also informed in compliance with the respective legislation on the following:

- my right to withdraw this consent without stating any reason,
- my right to access these data and the right to their correction,
- my right to erasure of the data if they are processed in contradiction to the protection defined by the respective legislation or in contradiction to this consent, or if the consent has been withdrawn;
- my right to refer to the Office for Personal Data Protection with a complaint if I believe that the processing of the personal data does not comply with the legal regulations.

I acknowledge that withdrawal of this consent may affect achievement of the purpose for which the consent was granted if the purpose cannot be achieved otherwise.

UCT Prague as the personal data controller also informs the student that more detailed information on personal data protection is available at the Office Board of UCT Prague as well as in the respective internal regulations of UCT Prague. Due performance of activities related to personal data processing is monitored by the Data Protection Officer who can be contacted via the e-mail address stated on the Office Board of UCT Prague. Pursuant to Act No. 111/1998 Coll., on Higher Education Institutions, UCT Prague processes personal data defined by the law which can be provided to the respective authorities in cases defined by the law. Lawfully processed personal data will be processed for the entire term of study (including suspension of study, if applicable) and for 10 years thereafter; then the data will be moved to the archive.