

University of Chemistry and Technology, Prague	
Title	DECREE No. A/V/961/26/2024
Subject	Admission Proceedings for Admission to Doctoral Study Programmes for the Academic Year 2025/2026
Applicability	All school
Effective from	26. 10. 2024
Effective to	31. 12. 2025
Revision	-
Cancelled	-
Prepared by	PhD Office – 998
Issued by	Prof. Ing. Milan Pospíšil, CSc.

Article 1

Introductory provisions

This decree sets forth the time schedule and specifies the conditions of the admission proceedings for admission to doctoral study programmes (hereinafter “DSP”) and to double degree doctoral study programmes in cooperation with foreign universities (hereinafter “DD DSP”) for the academic year 2025/2026 at the University of Chemistry and Technology, Prague (hereinafter “UCT Prague”).

Article 2a

Time schedule of admission proceedings for admission to DD DSP

1st round for DD DSP:

Supervisors enter suggested framework topics of dissertation in SIS	by 30.11.2024
Approval of suggested framework topics of dissertation at faculties	by 31.12.2024
Public announcement and publishing of framework topics of dissertation	by 8. 1. 2025
Delivery of applications 1st round	by 28. 2. 2025
Informing the candidates about the date of interview	by 1. 4. 2025
Interviews	March / April 2025
Informing the candidates about the result	by 15. 5. 2025*

2nd round for DD DSP:

Supervisors enter suggested framework topics of dissertation in SIS	by 20.12.2024
Approval of suggested framework topics of dissertation at faculties	by 10. 2. 2025
Public announcement and publishing of framework topics of dissertation	by 17. 2. 2025
Delivery of applications 2nd round	by 15. 4. 2025
Informing the candidates about the date of interview	by 30. 4. 2025
Interviews	May 2025
Informing the candidates about the result	by 30. 6. 2025*

Enrolment in study	September 2025 – dates to be determined by the Deans’ Offices
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* The announcement of the result of the admission procedure may be influenced by the organisation of the admission procedure and the administrative deadlines according to the legal regulations of the partner foreign university. In such case the respective students shall be informed about such fact before this deadline.

Article 2b
Time schedule of admission proceedings for admission to DSP

Supervisors enter suggested framework topics of dissertation in SIS	by 20.12.2024
Approval of suggested framework topics of dissertation at faculties	by 10. 2. 2025
Public announcement and publishing of framework topics of dissertation	by 17. 2. 2025
Delivery of applications 2nd round	by 15. 4. 2025
Informing the candidates about the date of interview	by 9. 5. 2025
Interviews	May / June 2025
Informing the candidates about the result	by 30. 6. 2025
Enrolment in study	September 2025 – dates to be determined by the Deans' Offices

Article 2c
**Admission proceedings outside the time schedules
stated in Articles 2a and 2b**

The Dean may, upon a proposal by the heads of the units supervising the doctoral students, announce an extraordinary date of admission examination for additional candidates for studies in DSP and DD DSP. The announcement of extraordinary date for admission exam, framework topics of dissertation theses, as well as other dates and deadlines and the manner of funding, shall be made public in the Official Board section of the website of UCT Prague and the website of the respective faculty in compliance with Section 49, paragraphs 5 and 6 of the Act 111/1998 Coll. on Higher Education Institutions, as amended.

Article 3
Specification of further conditions and requirements

In compliance with Paragraph 12, Article 6 of the internal regulation "Conditions of Admission to Study and Admission Proceedings at the UCT Prague" further conditions of admission to study are specified as follows:

1. The candidates apply for the specific framework topic of the dissertation thesis published in compliance with Article 2a or 2b, or in case of extraordinary date in compliance with Article 2c, accordingly.
2. The candidate will present to the admission board together with their application the following documents:
 - a professional CV
 - a list of published works, a list of other outcomes of professional activity and practice so far
 - an overview of awards related to their studies so far and related professional work
 - in case of an application to a DD DSP, a cover letter of a maximum length of 2 pages of A4.

The candidate will also present with their application a confirmation by their future supervisor that they have been informed about the candidate's plan to apply to the given topic and they will also present other attachments of administrative nature that are listed in the electronic application system at the UCT Prague website for candidates at <https://phd.vscht.cz/zajemci-o-phd/prijimaci-rizeni>.

Candidates submitting their application to a DD DSP and to a DSP implemented in English will present all documents in English.

3. The admission board will have the documents presented together with the application available in advance. The entrance exam for admission to a DSP is carried out in the form of an interview that can take place online. During the interview, the candidate is, as a rule, assessed on the basis of a professional discussion, a motivation interview on the topic of their dissertation, while the admission board assesses the professional abilities of the candidate, their ability to study in the respective field within the DSP and the qualification for independent research work. Also the level and skills in the English language are

- assessed during the interview in the part of the interview that is done in English. In case of an interview for a Czech DSP, other parts of the interview can be done in Czech. Also the quality and direct contribution of the candidate to the presented publications and the earned awards related to the studies or professional work so far can be taken into consideration. In justified cases, the Dean may define other method and form of verification of the required professional and language qualification for study in DSP.
4. In case of foreigners applying for study in DSP provided in the Czech language, the admission board assesses the Czech language skills under Article 3 paragraph 2 and 3. The admission board does not assess the Czech language skills of foreigners who have obtained secondary school education with final exams (maturita) in the Czech or Slovak languages, those who have completed university studies in the Czech or Slovak languages, or those who prove to have passed a Czech language exam at the level of B2 or higher.
 5. In case of candidates applying for study in DSP provided in the English language, the admission board assesses the professional abilities and qualifications under Article 3 paragraphs 2 and 3, as well as the candidate's knowledge of the English language. This knowledge requirement is met by English native speakers and those candidates who prove to have passed an English language exam at the level of B2 or higher.
 6. Further condition for admission to DSP is their medical fitness for study in the given DSP proven by a medical statement of fitness for study at UCT Prague on the form template provided by UCT Prague.
 7. Based on the entrance examination pursuant to Art. 3, Paras 3 and 4 or 5, and based on the assessment of the application and its attachments pursuant to Art. 3, Paras 2 and 6, the admission board will determine the order of candidates.
 8. Candidates for studies in DD DSP submitting their application at UCT Prague as their home university shall be subject to the conditions under Article 3 paragraphs 1 through 7.
 9. Candidates for studies in DD DSP submitting their application at UCT Prague as their partner university (host-university) shall be subject to the requirements for completed education, language level and other requirements defined by the internal regulations "Conditions of Admission to Study at the UCT Prague" and "Study Conditions for Foreigners Studying at the UCT Prague". The admission proceedings are carried out primarily at the partner foreign university according to the requirements of the foreigner university, admission of the selected candidates is approved by the Dean of the respective faculty of UCT Prague where the DD DSP is provided. The Dean may request additional documents from the candidate.
 10. The Dean's Decision on admission to the DD DSP cannot be issued without the confirmation of acceptance of the applicant for DD DSP from the partner foreign university.
 11. In case the applicant who applied to DD DSP at UCT Prague as a home university is recommended for admission to the DD DSP on the basis of the admission procedure at the UCT Prague, but is not recommended for admission by the partner foreign university by the date of enrolment in study, the applicant may submit a written request to the Dean to allow submission of additional application to the DSP accredited at the UCT Prague that is not carried out in cooperation with foreign universities. If this is the case, the assessment taken during the interview that took place based on the application to DD DSP is used.
 12. In case a candidate cannot be accepted to a full-time form of study due to insufficient funds of the department, they can require a change to the part-time form of study.
 13. Students in both full-time and part-time form of study have the same study obligations set out in the Study and Examination Rules. Students in the full-time form of study have additional obligations related to the needs of their department. Students in the full-time form of study receive a monthly doctoral stipend during the standard period of study according to the Scholarship Rules and the Rector's Decree that stipulates the amount of and conditions for the doctoral stipend.

Article 4

DSP a DD DSP provided at the UCT Prague

Faculty of Chemical Technology

DSP: Chemistry and Chemical Technologies
Chemistry and Technology of Materials
Chemistry
Bioinformatics
Conservation Sciences in Cultural Heritage Preservation
Drugs and Biomaterials

DD DSP: Chemistry and Chemical Technologies
Chemistry and Technology of Materials
Chemistry

Faculty of Environmental Technology

DSP: Environmental Chemistry and Technology
Energy and Fuels

DD DSP: Environmental Chemistry and Technology

Faculty of Food and Biochemical Technology

DSP: Microbiology
Biotechnology
Food Chemistry and Technology
Biochemistry and Bioorganic Chemistry
Food and Natural Products
Biotechnology of pharmaceuticals

DD DSP: Biotechnology
Biochemistry and Bioorganic Chemistry

Faculty of Chemical Engineering

DSP: Chemical and Process Engineering
Chemistry
Molecular Chemical Physics and Sensorics
Measurement and Signal Processing in Chemistry

Drugs and Biomaterials

DD DSP: Chemical and Process Engineering
Analytical and Physical Chemistry

1. All doctoral study programmes are implemented as full-time study programmes or as a combination of full-time and part-time study.
2. The standard period of study in DSP is four years. In doctoral study programmes students can receive a scholarship throughout the whole standard period of study in full-time form of study.
3. All announced doctoral study programmes, with the exception of the programme 'Conservation Sciences in Cultural Heritage Preservation', are also accredited to be implemented in the English language. A fee is imposed by a Rector's Decree for studying in a study programme implemented in a

foreign language

Article 5
Temporary and final provisions

This Decree shall enter into force on the date of signature by the Rector.

Prof Ing. Milan Pospíšil, CSc.
Rector of UCT Praha