

# Order of analytical services

**Customer <sup>\*)</sup>:**

**Invoicing address:**

VAT number:

Bank account:

*\*)Full official address of customer / company details*

**Contact person (name):**

**Phone:**

**E-mail:**

**E-mail (2) for invoicing (if differs from contact):**

Sample identification / description	Testing requested (specify analytes, methods, etc.)

**Samples delivery:**

**Test report requirements:**

Test report – accredited (ISO/IEC 17025):

YES – NO

Test report – language:

ENGLISH – CZECH - BOTH

Assessment of compliance with legal maximum limits / specifications:

YES – NO

Legal document or standard to be used for such an assessment /decision rules:

Product shall be considered as:

BIOPRODUCT / Baby food / Food supplement / Other (describe):

**Other specific requirements:**

**Date:**

.....  
**Name and signature**



**UNIVERSITY OF CHEMISTRY AND TECHNOLOGY, PRAGUE**  
Faculty of Food and Biochemical Technology  
Department of Food Analysis and Nutrition

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## **Important notices:**

Note that Laboratory is not obligated to start any analytical work unless the order is clear and it has been provided all required information by customer.

Laboratory can dispose or destroy samples immediately after the analysis has been performed, unless Laboratory and the customer have agreed in writing on the terms of retention of the sample.

Delivery dates are estimates and do not constitute a commitment by Laboratory. Nevertheless, Laboratory shall make commercially reasonable efforts to meet its estimated deadlines. *Normally, it takes about 10 – 15 working days from the sample acceptance to the reporting of test results (unless otherwise agreed).*

Once issued, any additional amendments and changes in Test certificate can be rejected by Laboratory (providing that such requirements have not been documented and agreed in advance). Withdrawing and changing of Test certificate required additionally by customer will be charged up to 1000 CZK (40 €) per Certificate. Deviations requested by the customer shall not impact the integrity of the Laboratory or the validity of the results and shall not contradict the requirements of the ISO 17025 standard.

Only Customer aforementioned in this Order shall be identified in Test certificate. If any other legal entity should be mentioned as Customer, its legal name and contact information are required together with written approval of this Order.

The assessment of compliance with legal maximum limits (or any other specifications delivered by customer) can be made for results above the quantitation limits and providing that such limit exists for given analyte and material analysed. Compliance with limits is evaluated with respect to the uncertainty of test result according to the Guide ILAC-G8:09/2019 (article 4.2.2), unless otherwise agreed.