

University of Chemistry and Technology, Prague	
Title	Circular No. B/O/963/05/2021
Subject	Laboratory instruction and examinations for all years of study in connection with the Covid-19 pandemics
Applicability	Students, teachers
Effective from	24 May 2021
Effective till	Cancellation
Revision	Upon change of requirements
Cancelled	B/O/963/04/2021
Prepared by	Department of Education 963
Issued by	doc. Dr. Ing. Milan Jahoda

Article 1 Introduction

This circular is issued in compliance with the regulation of the Ministry of Health of the Czech Republic 16640/2021 dated 19 April and the amendments dated 3 May 2021 (MZDR 16640 /2021-1) , 17 May 2021(MZDR 16640/2021-2) and 21 May 2021 (MZDR 16640/2021-3), as well as in compliance with the change effective from 24 May 2021 made by an extraordinary measure dated 22 May 2021 (MZDR 21735/2021-1/MIN/KAN).

Article 2 Eligibility for in-presence instruction and examinations

1. A student may take part in laboratory instruction, or examination, only provided that he or she has no symptoms of the COVID – 19 disease and, at the same time, meets at least one of the following conditions: The student
 - a) has been vaccinated and at least 22 days have elapsed since the first dose in case of a two-phase vaccination schedule, or if at least 14 days have elapsed since vaccination in case of a single-phased vaccination schedule,
 - b) has overcome COVID-19 disease confirmed by a laboratory, and no more than 180 days have elapsed since the first positive test result
 - c) has a valid COVID-19 test from the UCT Prague testing centre

- d) has a valid COVID-19 test (not older than 72 hours at the moment of the student's first arrival at the UCT Prague) performed by a health service provider (public testing locations). Such test is subsequently valid for 7 days from the moment it was performed.
- 2. Evidence of having had COVID-19, holding a valid negative test from other testing point or from the testing centre of UCT Prague or proof of vaccination does not have to be printed out; it is enough to have the required documents in electronic form. Students will show such document to their teacher / examiner.

Article 3

Test at the UCT Prague testing centre

1. The UCT Prague testing centre is located in the building B in the auditorium B1.
2. Registration for the test:
 - a) Testing prior to required laboratory group instruction will be organized in cooperation with the laboratory guarantor. Students register for the laboratory session according to the instructions given by the guarantor, usually in the same way as in case of an exam. Students who opt to use UCT Prague antigen testing are informed by the Department of Education about the details of the testing (day, time, place) no later than on the day preceding the first day on which the laboratory sessions start, or on the day preceding the testing. The information will also include the **"Consent to perform a COVID-19 antigen test"** form, which each student must print, fill out, sign, and bring to the testing. Foreign students shall also bring a photocopy of their insurance card.
 - b) In case of testing before individual laboratory work (measurements for thesis), students can register in the SIS module **"Termíny zkoušek – přihlašování" (Nestudijní akce školy - Test Covid-19), i.e. "Examination terms2" (Non-study events – Test Covid-19).** Students choose from the published available time slot before their start of work in the laboratory. Registration in this form applies only to students who have no other contractual relationship with UCT Prague (DPP, DPČ, PS work contracts). Students with other contractual relationship register via the **OKbase** system. Students come to the scheduled testing appointment pursuant to their registration with a completed and signed **"Consent to perform a COVID-19 antigen test"** form.
3. Tests from UCT testing centre are valid for 7 days.
4. Students with a Czech birth code (RČ) and with insurance in the Czech Republic may have themselves tested by a free-of-charge antigen test at UCT Prague or other public testing point no more than once every fourth day.
5. Students may obtain a confirmation of a negative test from UCT Prague if in advance they fill in the form **"POTVRZENÍ O ABSOLVOVÁNÍ TESTU NA PRŮKAZ PŘÍTOMNOSTI AG-SARS-COV-2"** ("CONFIRMATION OF TEST TO PROVE PRESENCE OF AG-SARS-CIV-2"), which is sent together with the information from the Department of Education. The confirmation is then issued between 11.00 – 13.00 on the day of testing.

Article 4

Examinations

1. The number of examined students (written exam) in a room is limited by the size of the room.
2. The declared capacity of public lecture halls in SIS is reduced to max. 40% for the term for which this circular remains in force.
3. The examiner makes sure the students are seated in such way so that there the distance between the individual persons in the room is at least 1.5 m. For planning the tests, we recommend using layouts of the rooms for getting a rough estimate <https://intranet.vscht.cz/dokumenty/obezniky/archiv-obezniky/57343> (templates for seating plan)

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