

University of Chemistry and Technology in Prague	
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Prepared by	963 – Department of Education
Issued by	Prof. Dr. RNDr. Pavel Matějka

Article 1
Study results based
scholarship

- (1) In compliance with Article 4, Para 3 (c) of the Scholarship Rules of UCT Prague (hereinafter referred to as the “Scholarship Rules”), I set forth the following study averages for granting study results based scholarships:

	Range of study average		
Bachelor studies	A.	B.	C.
1st year	1.00 – 1.30	1.31 - 1.50	1.51 - 1.70
2nd year	1.00 – 1.30	1.31 - 1.50	1.51 - 1.70
3rd year*	1.00 – 1.20	1.21 - 1.40	1.41 - 1.60
Master studies	A.	B.	C.
1st semester**	1.00	1.01 - 1.10	1.11 - 1.20
1st year	1.00	1.01 - 1.10	1.11 - 1.20
Amount of scholarship per academic year:	4,000 x K	3,000 x K	2,000 x K

* only for students in 4-year branches of study

** the scholarship for the 1st semester of master studies is granted only in the summer semester, i.e., in the maximum amount of one half of the scholarship for the whole academic year

- (2) According to Article 24, Para 1 of the Study and Examination Rules of UCT Prague (hereinafter referred to as the “SER”), the study average is calculated from the results of examinations and graded credits, and is rounded to two decimal places. The amount of the study results based scholarship is determined as the multiple of a coefficient (K) that will be set out for each semester of the academic year based on the number of students to whom the study results based scholarship will be granted and based on the financial resources UCT Prague has available. The K coefficient will be published by faculties.
- (3) Study results based scholarships are paid retrospectively without the need to submit an application to the faculty’s Dean’s Office. The payday for September through December is in December 2022; the payday for

January through June is in May 2023.

- (4) In compliance with Article 4, Para 4 of the Scholarship Rules, I set forth the amount of the study results based scholarships for study with honours as follows:

	Bachelor studies		Master studies	
	<i>Study average</i>	<i>CZK</i>	<i>Study average</i>	<i>CZK</i>
Rector's Award	1.00	7,000	1.00	7,000
Dean's Award	1.01 – 1.20	5,000	1.01 – 1.10	5,000
Recognition of Achievements	1.21 – 1.50	3,000	1.11 – 1.20	3,000

- (5) In compliance with Article 4, Para 5 of the Scholarship Rules, students in bachelor study programmes shall be granted extraordinary study results based scholarships in the amount of CZK 40,000, divided into two payments of CZK 20,000, provided they comply with the following requirements:
- the student passed the final Maturita exam in 2022,
 - they have complied with all obligations set out in the study plan for the winter semester of the 1st year of the bachelor study programme and they have obtained a minimum of 30 credits by 10 February 2023, and the study average for the winter semester was in the range of 1.00–1.30,
 - they have complied with all obligations set out in the study plan for the summer semester of the 1st year of the bachelor study programme and they have obtained a minimum of 60 credits by 8 September 2023, and the study average for the whole year was in the range of 1.00–1.30.
- (6) The extraordinary study results based scholarships in accordance with Para 5 shall be paid in 2 payments. The first payday is in April 2023 after all requirements set out in Para 5 (a) to (b) have been met; the second payday is in October 2023 after all requirements set out in Para 5 (a) to (c) have been met.

Article 2 Accommodation scholarship

In compliance with Article 5, Para 1 and 5, and Article 11 of the Scholarship Rules, I set forth the following:

- Students shall submit the accommodation scholarship application in accordance with instructions set out by the faculty's Dean's Office. The application can be submitted electronically in SIS.
- The accommodation scholarship application must include:
 - information required pursuant to Article 12 of the Scholarship Rules (i.e., last name, first name, date of birth, study ID, permanent address, possibly also mailing address, bank account number where the accommodation scholarship should be transferred),
 - in case the student applies for the granting of an accommodation scholarship pursuant to Article 5, Para 1 of the Scholarship Rules, the application must further include the student's declaration on honour to the effect that they are acquainted with the requirements for the granting of an accommodation scholarship and that they comply with them,
 - in case the student applies for the granting of an accommodation scholarship pursuant to Article 5, Para 3 of the Scholarship Rules, the application must further include a justification that must be properly substantiated with documents.
- A reason requiring special consideration pursuant to Article 5, Para 3 of the Scholarship Rules refers mainly to situations when the student has exceeded the standard period of study due to a study stay

abroad.

- (4) Based on an application in accordance with Para 2 and after compliance with all requirements for eligibility to receive an accommodation scholarship has been checked (Article 5, Para 3 of the Scholarship Rules) based on data from SIMS (Combined Student Register Information) the dean will decide on granting/rejecting the accommodation scholarship.
- (5) In case further facts shall appear proving that the accommodation scholarship has been granted or paid to the student unrightfully, the student's scholarship will be reduced or withdrawn in accordance with Article 14 of the Scholarship Rules.
- (6) The accommodation scholarship is paid retrospectively based on the number of days of study in the amount of 27 CZK/day. The first payday for students in study programmes taught in Czech is in January 2023, followed by April and July. The scholarship is paid to students in bachelor and master study programmes for the whole academic year without the months of July, August; the scholarship is paid to students in doctoral study programmes for the whole academic year.
- (7) Students in exchange programmes (Erasmus/Socrates) shall present the application for the granting of an accommodation scholarship to the Department of International Relations of UCT Prague upon enrolment in studies. The scholarship will be paid to students for the days of study in December 2022, followed by February, May and June 2023.

Article 3 **Social scholarship**

In compliance with Article 9, Para 2 of the Scholarship Rules, I set forth the following requirements and dates for submitting social scholarship applications and their payment:

- (1) Applications for the granting of a social scholarship pursuant to Article 9, Para 2 of the Scholarship Rules shall be submitted by students on a prescribed form to the faculty's Dean's Office by 30 November 2022. The student will substantiate the proposal for a social scholarship with a written confirmation issued upon their request by the state social support body that has granted the benefit. This confirmation is an inseparable part of the application for the granting of a social scholarship.
- (2) Based on the application, the dean will issue a decision on the granting of a social scholarship for the 2022/2023 academic year.
- (3) The amount of the social scholarship is set based on Section 91, Para 4 of Act No. 111/1998 Coll., on Higher Education Institutions, as amended. For the months of September through December 2022, a monthly amount of CZK 3,800 will be paid; for the months of January through June 2023, the amount will be specified after the minimum salary for 2023 is announced.
- (4) The social scholarship is paid retrospectively based on the number of commenced months of study. The first payday is in January 2023; the second payday is in July 2023.
- (5) In case the deadline for submitting applications for the granting of a social scholarship is not met, the awarded amount will be paid on the nearest payday.

Article 4 **Special purpose scholarship**

- (1) In compliance with Article 6, Para 1 (e) of the Scholarship Rules, an extraordinary special purpose scholarship can be granted to students in the 1st year of bachelor study programmes in the amount up to CZK 30,000, divided into two payments of CZK 15,000, provided the following requirements are met:
 - a) the student passed the final Maturita exam in 2022,
 - b) the student has presented to the faculty's Dean's Office a document by 31 October 2022 that proves that in the course of their high school studies they participated in the national round of the Chemistry, Mathematics, Physics or Biology Olympics in the Czech Republic or in Slovakia, or that they were among the top 30 participants in the KSICHT seminar,
 - c) they have complied with all study obligations set out in the study plan for the winter semester of the 1st year of the bachelor study programme and have obtained a minimum of 30 credits by 10 February 2023,

- d) they have complied with all study obligations set out in the study plan for the summer semester of the 1st year of the bachelor study programme and have obtained a minimum of 60 credits by 8 September 2023.
- (2) The extraordinary special purpose scholarship pursuant to Para 1 shall be paid in 2 payments. The first payday is in April 2023 after all requirements set out in Para 1 (a) to (c) have been met; the second payday is in October 2023 after all requirements set out in Para 1 (a) to (d) have been met
 - (3) The extraordinary special purpose scholarship pursuant to Para 1 cannot be paid together with the extraordinary study results based scholarship. In case the requirements set out in Article 1, Para 5 for granting an extraordinary study results based scholarship are met, the student shall be granted the scholarship that is more favourable for them financially.
 - (4) In justified cases, the rector may, upon a student's request in writing and a dean's recommendation, grant an extraordinary special purpose scholarship pursuant to this Article also to a student who has failed to comply with some of the requirements set out in Para 1.

Article 5

Scholarship granted to a student studying in a foreign language in order to support study in the Czech Republic

In compliance with Article 7, Para 1 of the Scholarship Rules, I set forth the following:

- (1) Applications for the granting of a scholarship shall be submitted by students in the prescribed form to the Department of International Relations of UCT Prague. In justified cases, the student can submit the application later, following the instructions of the Department of International Relations.
- (2) The written application for the granting of a scholarship must include:
 - a) information required pursuant to Article 12 of the Scholarship Rules (i.e., last name, first name, date of birth, study ID, permanent address, possibly also mailing address, bank account number where the scholarship should be transferred),
 - b) in addition, the application must include the justification and attachments (transcript of study results at UCT Prague, two recommendations by teachers/supervisors from UCT Prague).
- (3) The scholarship shall be granted to the student provided the following requirements are met:
 - a) the student has submitted the application with all attachments by the deadline and in the required format,
 - b) the student has complied with all study obligations set out in the study plan in the semester for which they submitted the application and have obtained a minimum of 25 credits by the end of the examination period of the given semester and their study average is in the range of 1.00–1.80.
- (4) The study average is calculated pursuant to Article 24, Para 1 of the SER from the results of examinations and graded credits, and is rounded to two decimal places.
- (5) In justified cases (e.g., difficult social situation), the rector may grant the scholarship, based on a written application, to a student who has failed to comply with some of the requirements set out in Para 3.
- (6) The scholarship is in the amount of CZK 17,500 per semester.
- (7) The number of scholarships per semester is 20. In case more applications comply with the requirements pursuant to Para 3, the scholarship will be granted to applications in the order based on the lowest average; applications granted pursuant to Para 5 are placed before the average of 1.00. The rector may decide to grant more than 20 scholarships per semester provided sufficient funds are available.
- (8) The scholarship is paid retrospectively for the semester in one instalment. The payday for the winter semester is in March 2023; the payday for the summer semester is in October 2023.

Article 6

Payment of scholarships

- (1) All scholarships granted and paid to students of UCT Prague are paid via bank transfer.
- (2) In order to process the bank transfer, students must enter in the Study Information System of UCT Prague their bank account number to which the amount will be paid. If the student fails to do so, the scholarship will not be paid.

Prof. Dr. RNDr. Pavel Matějka, m. p.

Rector